

# *City of Brisbane*

## *Agenda Report*

To: City Council via City Manager

From: Stuart Schillinger, Administrative Services Director

Subject: Resolution 2015-31 regarding the compensation for Parks and Recreation Commissioners and Planning Commissioners

Date: June 18, 2015

### **Purpose:**

Appropriately recognize Parks and Recreation Commissioners and Planning Commissioners for the many hours of time they provide the Community by serving on the Commissions.

### **Recommendation:**

Adopt Resolution 2015-31 changing the method of compensation from a per meeting basis to a per month basis.

### **Background:**

In April of 2001 the City Council voted to increase the amount of compensation for Planning Commissioners and Parks and Recreation Commissioners from \$30 a meeting to \$50 a meeting.

The Parks and Recreation Commission at their April 2015 meeting discussed the possibility of having a set monthly compensation instead of compensation based on the number of Commission meetings. The Commission members spoke to the number of subcommittee meetings which they participate in and the amount of time they spend in these meetings and meetings which have cross jurisdictional responsibilities.

The Commission presented this to the Parks and Recreation Liaison committee of the City Council. The Council Liason Committee voted to recommended to the full Council that compensation be changed from a per meeting amount to a monthly amount. The \$100 per month was decided based on in the past Parks and Recreation met twice a month. This was reduced to once a month as more time was spent in subcommittees. Also, the Planning Commission is regularly scheduled to meet twice a month but does periodically cancel a meeting if it is not required.

### **Discussion:**

The amount of time that Commissioners spend outside of formal commission meetings has changed over the years. Commissioners now serve on a variety of other committees and subcommittees which did not exist in 2001. Both commissions have members on the Baylands Sustainability Framework Committee. The commissions also have members on the Green Building Ordinance Committee, Arts Ordinance Implementation Committee, Trail Committee, and Restoration Day Committee. These

committees have members from either the Planning Commission or Parks and Recreation Commission and work in conjunction with other Committees or Council subcommittees.

Additionally, the number of subcommittees within the Parks and Recreation Commission has grown over the previous 14 years highlighting the diversity of the programs and offerings of the Department and the demands of the community.

The Planning Commission is about to embark on hearings for the Baylands Environmental Impact Report which will take a significant amount of time for the Commissioners to read the document, comments, and response to comments outside of the meetings.

The above expansion of duties highlights the amount of time Commissioners spend outside of regular Commission meetings. Therefore, compensating them just of the number of Commission meetings held in a month does not make as much sense as it did in 2001.

**Fiscal Impact:**

The City regularly budgets \$100 a month for Planning Commissioners and \$50 a month for Parks and Recreation Commissioners. The actual amount paid in any year depends on the number of Commissioners and the number of meetings. Changing the amount from \$50 a meeting to \$100 a month might have an impact of \$4,200 more in the Parks and Recreation Commission if they do not need to schedule more than one meeting a month. The Planning Commission would not have a change in the budget except if more members are placed on the Commission. In fact it could reduce the amount of money spent if there is a need for additional meetings during the Baylands EIR review process.

**Measure of Success**

The City continues to attract well qualified applicants to the two commissions.

**Attachments:**

Resolution 2015-35



Stuart Schillinger  
Administrative Services Director



Clay Holstine  
City Manager

RESOLUTION 2015-31

A RESOLUTION OF THE CITY OF THE CITY OF BRISBANE SEETING THE COMPENSATION FOR PARKS AND RECREATION COMMISSIONERS AND PLANNING COMMISSIONERS

**WHEREAS**, the compensation for members of the Parks and Recreation Commission and the Planning Commission has been set at \$50 a meeting since April 9, 2001 by resolution number 2001-22

**WHEREAS**, in recognition of the extensive time and dedication that members of these Commissions give to serving the community during meetings and outside of meetings the City Council wishes to set a set rate of compensation regardless of the number of meetings held in a month,

**NOW, THEREFORE BE IT RESOLOVED** by the City Council of the City of Brisbane as follows:

1. The compensation for the members of the Parks and Recreation Commission and the Planning Commission shall be set at \$100 per month, effective as of July 1, 2015.
2. This resolution shall supersede and cancel any prior resolutions, ordinances or other actions dealing with the amount of compensation payable to members of the Parks and Recreation Commission or the Planning Commission.

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Terry O'Connell, Mayor

I hereby certify the foregoing Resolution 2015-31 was duly and regularly adopted at a regular meeting of the Brisbane City Council on June 18, 2015 by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Sheri Spediacci, City Clerk

